

REQUEST FOR PROPOSAL
#2009- 01
PLANNING CONSULTANT SERVICES

ATTACHMENT 7

GLOSSARY

The following is a list of terms and their descriptions used throughout the Request for Proposal (RFP) document.

#	Term	Description
1.	Agreement	The Agreement to be executed between Consortium IV and the successful Planning Consultant.
2.	Business Proposal	The portion of the RFP response that details the Planning Consultant’s plan for meeting the Requirements in the RFP.
3.	C-IV Counties	All of the California counties in the Consortium.
4.	C-IV Procurement Manager	The person designated by the Consortium to be responsible for representing the C-IV Procurement Project to all Project stakeholders and to provide oversight of all Planning Consultant activities.
5.	C-IV Project Director	The person designated by the Consortium to be responsible for financial and contractual matters regarding the Agreement.
6.	C-IV System	The complete collection of Software, Equipment, and Network, which was designed, developed and implemented by the Current M&O Contractor for the Consortium, and which is integrated and functioning together, for processing the Data for the Consortium.
7.	Consortium	The public entity separate and apart from its members, known as the California Statewide Automated Welfare System Consortium IV which was established pursuant to Article II of the California Statewide Automated Welfare System Consortium IV Joint Exercise of Powers Agreement pursuant to Govt. Code section 6500 et. seq.
8.	Cost Proposal	That portion of the RFP response that addresses the monetary value or price of an activity or work product. The monetary value or price includes the worth of the resources required to perform and complete the activity or work product.
9.	Counties	All California counties.
10.	County	One of the California counties in the Consortium.

#	Term	Description
11.	Current M&O Contractor	Accenture, LLP, from which the Consortium receives design, development, implementation, and M&O services for the C-IV System.
12.	Data	Consortium's and Counties' records, employee information, files, forms, data and other information that will be processed by the C-IV System.
13.	Deliverable	Planning Consultant's products that are described as deliverables or sub-deliverables in the RFP, Proposal, Work Plan, and <u>Exhibit A</u> of the Agreement or that result from the Services, as well as all written designs, documents, structures, materials and models, developed in the course of rendering the Services.
14.	Deliverable Expectation Document(s) (DEDs)	Documents that describe Acceptance Criteria for each Deliverable.
15.	Equipment	The computer and network hardware and firmware on which the Software and Data will operate following their delivery, and all equipment and physical materials required for and associated with their operations.
16.	Facility	The building and resources that will be provided by Planning Consultant, as described in <u>Section 4.4</u> of the RFP and Proposal.
17.	Key Milestone	The events described as such in <u>Section 13.1.3</u> of the Agreement.
18.	Key Staff	The positions of Planning Consultant Staff identified as Key Staff in <u>Exhibit A</u> of the Agreement.
19.	M&O Contractor	The contractor that provides M&O services for the C-IV System.
20.	Maintenance and Operations (M&O)	The maintenance and operations for the C-IV System.
21.	Milestone	An event which occurs on the Project and which is described as such in the RFP and Proposal.

#	Term	Description
22.	Network	The telecommunications lines, Equipment, Software, and Services for transmitting Data and other information for the Consortium and Counties, except for County-owned and -controlled local area networks and for State-owned and -controlled local area networks and wide area networks.
23.	New M&O Contractor	The contractor that will provide M&O services for the C-IV System following the expiration or termination of the Consortium's agreement with the Current M&O Contractor.
24.	Project	The planned undertakings regarding the activities during and as described in the Agreement.
25.	Proposal	The Vendor's response to the RFP.
26.	Requirement	A description of a condition or capability to which Planning Consultant Services and Deliverables must conform; either derived directly from user needs, or stated in a contract, standard, specification, or other formally imposed document.
27.	RFP	This Request for Proposal document.
28.	Service Level Agreements	Standards to which the C-IV System and New M&O Contractor shall perform during the term of the New M&O Contractor agreement, and mutually agreed upon service level and operational level agreements.
29.	Software	The software and enhancements that are licensed and developed by the Current M&O Contractor for the C-IV System, in object code format and source code format (if available), including but not limited to, Third Party Software, and their associated documentation.

#	Term	Description
30.	Third Party Software	Software which is developed by third parties (not including Subcontractors) and generally distributed for commercial use, and not specifically for Consortium, including without limitation operating system software, tools, utilities, software transferred by the Current M&O Contractor or the New M&O Contractor from another party for use by the Consortium and Counties, and commercial off the shelf software.
31.	Vendor	A firm or individual that provides the types of goods and services that are the subject of this RFP and that may be interested in receiving and responding to this RFP.