



C-IV Procurement Project Issue Management Form

Issue Name

Issue Status

Opened Assigned Deferred Escalated Closed

Issue Category

Procurement Budget Procurement Schedule
 Functional Technical Transition

Date Raised

**Issue Originator Name &
contact information**

Issue Description

Issue Owner

Critical Path Due Date

Escalated to Level

C-IV Procurement Manager
 C-IV Project Director
 C-IV Project Steering Committee
 C-IV JPA Board of Directors

Priority

Priority Descriptions:

Low – Negligible issue which will not directly affect the C-IV Counties or the C-IV Procurement Project objectives.

Medium – Moderate issue that will affect some C-IV Counties, and has the potential for affecting the quality of key C-IV Procurement Project Tasks or Deliverables.

High – Important issue that will affect all C-IV Counties and/or will jeopardize the timely completion and quality of Key C-IV Procurement Project Tasks or Deliverables.

Critical – Significant issue which directly affects the C-IV Procurement Budget and/or Schedule.

Stakeholders

C-IV Project Management

C-IV Counties

C-IV Procurement Project Functional Team

C-IV JPA Board

C-IV Procurement Project Technical Team

OSI

C-IV Procurement Project PMO

Other Stakeholders

Initial Recommendation

(Provide a brief description of possible resolution or next steps that will eliminate or mitigate the Issue)

Potential Impacts and Risks

(Provide a brief description of both immediate and long-term risks if this issue is not resolved. Include the affected Project lifecycle phase).

Project Use Only	
Date received	
Issue Tracking ID	
Assigned to	
Assignment Date	